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**Erasmus+ Programme**

**Key Ation 1   
– Mobility for learners and staff –   
Higher Education Student and Staff Mobility**

**Inter-institutional agreement 2014-21  
between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

**A. Information about higher education institutions**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of the institution**  **(and department, where relevant)** | **Erasmus code** | **Contact details**  **(email, phone)** | **Website**  **(eg. of the course catalogue)** |
| Conservatorio di Musica “L. Refice”, Viale Michelangelo, 03100 Frosinone, ITALY | I FROSINO02  224205-LA-1-2014-1-IT-E4AKA1-ECHE | Riccardo Santoboni, International Relations Coordinator, [erasmus@conservatorio-frosinone.it](mailto:international@conservatorio-frosinone.it) | www.conservatorio-frosinone.it/didattica/corsi-accademici-i-e-ii-livello.aspx (it)  www.conservatorio-frosinone.it/international/incoming-students.aspx (en) |
|  |  |  |  |

**B. Mobility numbers per academic year**

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

**Student Mobility (SMS)**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FROM**  **[Erasmus code of the sending institution]** | **TO**  **[Erasmus code of the receiving institution]** | ***Subject area code* [ISCED]** | ***Subject area name*** | ***Study cycle [short cycle, 1st , 2nd or 3rd]*** | **Number of student mobility periods** | |
| Student Mobility for Studies | *Student Mobility for Traineeships* |
| I FROSINO02 |  | 0215 | Music and Performing Arts | 1st and 2nd cycle | 1 (5-10 months) | by individual agreement |
|  | I FROSINO02 | 0215 | Music and Performing Arts | 1st and 2nd cycle | 1 (5-10 months) | by individual agreement |

**Staff Mobility (STA & STT)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **FROM**  **[Erasmus code of the sending institution]** | **TO**  **[Erasmus code of the receiving institution]** | ***Subject area code* [ISCED]** | ***Subject area name*** | **Number of staff mobility periods** | |
| Staff Mobility for Teaching  (average duration) | *Staff Mobility for Training* |
| I FROSINO02 |  | 0215 | Music and Performing Arts | 3 days | by individual agreement |
|  | I FROSINO02 | 0215 | Music and Performing Arts | 3 days | by individual agreement |

**C. Recommended language skills**

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Receiving institution  [Erasmus code]** | ***Optional: Subject area*** | **Language of instruc­tion 1** | **Language of instruc­tion 2** | **Recommended language of instruction level** | |
| Student Mobility for Studies | Staff Mobility for Teaching |
| I FROSINO 02 | 0215 Music and Performing Arts | Italian | English | B1 English (No Italian language requirement for instrumental courses) | B2 English (No Italian Language requirement) |
|  |  |  |  |  |  |

For more details on the language of instruction recommendations, see the course catalogue of each institution*.*

**D. Additional requirements**

The Conservatory of Music of Frosinone uses application procedures and forms for Erasmus mobility developed by the AEC, and recommends its partners to do the same.

**E. Calendar**

1. Applications/information on nominated students must reach the receiving institution by:

|  |  |  |
| --- | --- | --- |
| **Receiving institution**  **[Erasmus code]** | **Autumn term**  **[month]** | **Spring term**  **[month]** |
| I FROSINO02 | 15th May | 15th Sept |
|  |  |  |

2. The receiving institution will send its decision within 4 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.

1. Termination of the agreement: This agreement is valid for the duration indicated above and may be updated or terminated by mutual agreement. In the case of unilateral termination, a notice of at least one academic year should be given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

**F. Information**

1. **Grading systems of the institutions**

|  |  |
| --- | --- |
| I FROSINO02 | www.conservatorio-frosinone.it/international/incoming-students.aspx |
|  |  |

**2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

|  |  |  |
| --- | --- | --- |
| **Institution  [Erasmus code]** | **Contact details**  **(email, phone)** | **Website for information** |
| I FROSINO02 | erasmus@conservatorio-frosinone.it | www.conservatorio-frosinone.it/international/incoming-students.aspx |
|  |  |  |

**3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

|  |  |  |
| --- | --- | --- |
| **Institution  [Erasmus code]** | **Contact details**  **(email, phone)** | **Website for information** |
| I FROSINO02 | erasmus@conservatorio-frosinone.it | www.conservatorio-frosinone.it/international/incoming-students.aspx |
|  |  |  |

**4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

|  |  |  |
| --- | --- | --- |
| **Institution  [Erasmus code]** | **Contact details**  **(email, phone)** | **Website for information** |
| I FROSINO02 | erasmus@conservatorio-frosinone.it | www.conservatorio-frosinone.it/international/incoming-students.aspx |
|  |  |  |

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Institution**  **[Erasmus code]** | **Name, function** | **Date** | **Signature[[1]](#footnote-1)** |
| I FROSINO02 | Prof. Marcello Carlino, President |  |  |
|  |  |  |  |

1. Scanned signatures are accepted [↑](#footnote-ref-1)